

The procedures and policies for maintaining and utilizing physical, academic and support facilities include **well equipped laboratories** where lab technician and Lab attendant generally, maintain the equipment's/instruments/components of the labs and the entry and exit register. Teachers prefer to remain vigilant during the practical class hours, Service Engineer of the company is usually called for repair in case of any fault observed during the practical. IMG grant i.e. (Equipment Maintenance Grant) of UGC was used previously, now we prefer to use our own financial resources for the same. To provide infrastructural facilities to the student, we have our service vendors who take the responsibility for the same. Students often contribute to the cleaning and maintenance of the labs actively every year. A committee formed by the principal is has the sole responsibility of checking the stock and endorsing it.

Library- central Library is fully automated and have a well facilitated reading room with an open Wi-Fi facility for students. The library also drives the utilization of e-resources like INFLIBNET N-List and national digital library of India (NDL). attendants and book lifters have been appointed in the central library to carry out the books in dispute counter and keep the books in place after a return. The committee checks and endorses the book stocks every year after examination. Every year the worn off books are written off after the recommendation to write off the company. Regular pest control is ensured in the library to keep the books safe from the pests.

Departmental library is also maintained by all those departments having post-graduation courses. Professor in-charge not only maintains the record of books, an issue register but also places the requisition for required books at P.G. level.

During Covid 19 pandemic Teachers were engaged in developing and implementing modified approaches to the teaching and learning process. With the use of different online teaching platforms Not only they provided online lectures to the students of the college but also uploaded various video lectures in educational portal of CG state Government and you tube for free of cost learning experiences to students worldwide.

Sports- College shows the remarkable growth in the field of sports and games and extends facilities to students and staff, it has an efficient team of students representing the college at state and national level in different games under the guidance of well qualified in charge-sports professor. There is also a fitness gym for students and staff. Maintaining the condition of the sports ground is always considered challenging with the change is seasons, Nagar Nigam proves to be a helping hand to maintain the ground yearly. In addition to this, the NSS students and players generally volunteer in the maintenance of the ground.

Canteen – the canteen was restructured with an increased seating capacity in 2019. Variety in the menu is maintained and is provided at very low price to students. Food is prepared and served hygienically.

ICT based learning atmosphere -The college has a total of eight teaching departments well equipped with LCD Projectors. Total 13 LCD projectors are installed in both labs and classrooms along with three ICT enabled learning spaces (Computer Lab Nodal Centre). Smartboard facility has been installed by the college in the Auditorium and three of its classrooms. The college ensures computer aided teaching with the help of well-equipped computer labs, LCD's and OHPs. The faculties of the Department of computer science are readily available for guidance and assistance at every minute. The computers and electronic devices undergo repairs and Maintenance with the help of funds available within the college. Funds are acquired by UGC as well for the purpose of maintenance. Besides the facility of computer lab assistant and technician is provided within the computer lab.

The responsibility of the technician and assistant include maintenance of computer and computer lab along with constant surveillance and keeping tabs on other departments faults and repairs. They come handy as helping aid in the maintenance and networking facilities to some extent. Anti-virus software's are regularly installed to protect computers from malicious program.

In case of any technical emergency or rise of a serious problem, the college tends to hire technical assistance for maintenance as per requirement.

Well-equipped recording room is also maintained to facilitate the teaching staff for recording their lectures.

Garden - the rich green campus of college with 3 gardens, lawns and water fountain is maintained by two efficient and skilled gardeners appointed with the fund of JANBHAGIDARI SAMITI. Botanical garden is maintained by the faculty members and students of Department of Botany. Butterfly garden is maintained by the department of Zoology.

Institution has also developed four rain water harvesting systems along with four big soak pits for water percolation units in the premises.

We ensure a well-organized system for

1. Availability of water in the toilets.
2. Regular cleaning of classrooms, labs, veranda, office room and staff rooms.
3. Regular Cleaning of Toilets.

4. Weekly cleaning of the campus.
5. Tracking Furnitures in offices and class rooms.
6. Tracking and maintaining building cracks throughout the campus.
7. Monthly monitoring of Electrical, Plumbing, Waterline and Sewage line.

CCTV cameras are fixed in all passages, corridors and in each corner of the building in order to provide a secured teaching learning atmosphere.

The maintenance and cleaning of classrooms, veranda, laboratories, campus and housekeeping services are done by the supporting staff appointed by college which is funded by Govt. and JANBHAGIDARI SAMITI.

Fumigation, dust, and shelving of reading materials promptly on regular basis, preservation of books from insects are done by the college staff or the library staff on regular basis. The campus is well-equipped with a Mahendra Make power generator holding power of 250KVA to adjust with the occasional power shut down.

Solar Power technology has been installed in the new building, hostel and a part of the main block that ensures proper power saving. NCC and NSS units take the responsibility to maintain certain areas of the college.